

Meeting Minutes

Data Collection Implementation Committee

June 14, 2019

Attending Meeting:

Aleanna Kondelis	Co-chair	Jolene Skinner absent
Andrew Thompson	Co-chair	
Irene Reyes (phone)		
Nancy Deakins (phone)		
Janice Zahn (phone)		
Howard Hillinger		
Brain Barson		
Rebeca Keith		

Quorum established

Discussion on the following topics:

- Reviewed the Public Body Recertification Applications - Examples of GC/CM Subcontract Awards & Payments from Lake Washington School District, Sound Transit, Washington State University and Northshore School District.
- Discussed if the Data Collection Committee is able to create a Best Management Practice guideline based on the Recertification Applications.
- Identified the Lake Washington School District Construction Management Plan as having clear information to document the limits on the GC/CM performing subcontract work. Discussed how additional information other than identifying the EC/CM, MC/CM and GC/CM self-perform could be beneficial to understand who the low bidder is to perform the work. This led to further discussion over monitoring the issues or concerns that may be raised with other CPARB Committee's – the Reauthorization Committee and the GC/CM Committee (both recently formed), as the Reauthorization Committee has added how CPARB should manage and administer questionnaires, data and reporting per the responsibilities provided in RCW 39.10
- There was concern expressed by some members of the need to stay focused on only collecting information to support the documentation of the GC/CM performing subcontracting work

Action Items

- Data Collection Committee members should attend the Reauthorization meeting and monitor the discussion concerning questionnaires, data and reporting.
- Schedule next Data Collection meeting for August 2nd 2019 at the UW.